Date: 25/11/2024

To,

Registrar

Bangabandhu Sheikh Mujibur Rahman Digital University, Bangladesh (BDU)

Kaliakoir, Gazipur

Via: Chairman, Department Of Internet of Things and Robotics Engineering, BDU

Subject: Request for incomplete courses completion in the upcoming semester

Sir,

With all due respect, I beg to state that I am a student of Bangabandhu Sheikh Mujibur Rahman Digital University attending BSc. (Hons.) in Dept. Of Internet of Things and Robotics Engineering, session 2021-2022. My 4 months old daughter had pneumonia for which I could not attend midterm examinations of 4 courses in my semester level 2, term 2, which are, IRE 211, MATH 217, IRE 215, CSE 219.

Therefore, I humbly request you to mark those courses as incomplete and let me complete them in the upcoming level 3, term 1 and continue with my semester.

Yours obediently,

Mehrin Farzana

Id.: 2101013

Faculty: Cyber Physical Systems

Program: Internet of Things and Robotics Engineering

Session: 2021-2022

Attachments:

1. Medical report of my child

